MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC-TBC 30 Dec 2023 GCC-TBC ENG-40-WPM BATCH-905
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Task Bar can be moved to any side of Desktop	TRUE	FALSE			A
2	The posts broadcasted on twitter are called as _____	Twits	Posts	Opinions	Status	A
3	We can send CC or BCC of email to anybody .	TRUE	FALSE			A
4	Random Access Memory is _____	Temporary	Secondary	Non Volatile	None of these	A
5	Following are examples of Operating Systems except	Windows	Unix	Linux	Navigator	D
6	The common letter sent on different addresses is called_____	Mail Merge	Merge	Letters	E-mail	A
7	Status bar is displayed on the .... side of word Application window.	Left	Bottom	Right	Top	B
8	Print option available on home tab	TRUE	FALSE			B
9	You can on gridline from _____ tab	Review	Page Layout	View	Change	C
10	.... Completes mail merge	Complete Mail Merge	Finish & Merge	Finish Mail Merge	Complete & Merge	B
11	Column are label as _____	1,2,3,4,......	I,II,III, ...	A,B,C,D, ...	a,b,c,d, ...	C
12	= MOD(-3,2) fucntion entered in a cell displays.........	-1.5	-1	1	-5	C
13	Ctrl + PgDn key combination can be used to go on the next sheet.	TRUE	FALSE			A
14	In MS-Excel "Doughnut" is type of _____	Chart	Filter	Format	None of these	A
15	= TODAY() function is used to insert current system date into cell.	TRUE	FALSE			A
16	To set text the particular side of the page _____ option is used.	Style	Alignment	Horizontal	Guideline	B
17	With slide show Tab we can view slide from _____	beginning	ending	middle	None of these	A
18	The components of a slide are Title, content and header	TRUE	FALSE			A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
19	In PageMaker, open command is in _____ menu.	view	window	file	edit	C
20	In PageMaker line tool is used to _____	Circle	Line draw	Rectangle	Polygon	B
21	Internet is the _____ in the world.	Smallest Network	Largest Network	Local Network	All of these	B
22	Which of the following is valid shortcut key	F15	F14	F13	F1	D
23	"WWW" is an acronym for what?	Wide World Web	World Wide Web	World Web Wide	Web Wide World	B
24	To give_____input keyboard is used	Image	Sound	Text	Video	C
25	Computer in local area network are connected by _____	Cables	Mouse	No connection is needed	None of these	A